

VISITORS TO OUR OFFICE

Please read before entering

1. Please do not enter our premises for any purpose if any of the following apply to you:
 - You have tested positive for Covid-19 in the last 7 days
 - You have suffered any Covid-19 symptoms in the last 7 days
 - Someone you live with has tested positive or suffered from Covid-19 symptoms in the last 14 days
2. Please use the hand sanitiser in reception irrespective of whether or not you are wearing gloves
3. Please do not cross the line in front of the reception desk
4. Please follow any instructions given to you by the receptionist or other staff member
5. If you have an appointment you may be asked to go straight into the meeting room and to take the seat(s) furthest from the door. Please remain in your seat(s) until directed to leave by your host lawyer.

Thank you for your understanding